

To: Local League Presidents/Treasurers  
From: Michal Percival, Bookkeeper, 312/939-5935, x34  
Re: General Liability Insurance Coverage

**GENERAL LIABILITY INSURANCE COVERAGE OFFERING  
RESPOND BY OCTOBER 1, 2011**

LWVIL is again offering local Leagues the opportunity to be added to the League of Women voters of Illinois liability insurance policy.

We recommend that local Leagues have this coverage. Proof of general liability insurance is often required by facilities that local Leagues use for meetings and events. The opportunity to participate in this policy is only offered once a year.

The policy provides coverage for bodily injury or property damage at regular meetings of your League. Coverage for babysitting at League events is not included. The limit of liability provided is \$1,000,000.

This policy also offers local Leagues availability of extra coverage for public events, such as forums, debates, and fundraising events. Many facilities require the local League either show evidence of insurance or obtain a Certificate of Insurance before allowing an event to take place. Your League must be a participant in the basic policy from its inception in order to take advantage of this service.

There is no additional charge for the Certificate of Insurance.

To request one, contact the Bookkeeper at least two weeks before the event, and provide the name of your league, the date and time of the event (start and ending time), the name and address of the event location, a contact person (if available) at the location, and the number of anticipated attendees. The certificate of insurance can then be requested through the insurance company and provided to you by email, fax or US Mail.

The insurance premium is based on the membership total of the local league. Rates are:

Under 35 members: \$50	100 -199 members:\$115
35 - 49 members: \$72	200 plus members:\$145
50 - 99 members: \$85	

If your League wants to participate, complete the form below and return it with payment to the Bookkeeper by October 1, 2011. The new policy effective date will be November 15, 2011. The policy will be in effect for one year, ending November 14, 2012. This is the only opportunity to join the State League policy.

If your league has an Ed Fund account at the State League then your league may use Ed Fund monies for up to 25% of the rate.

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2011-2012 Insurance Request Form

LWV of \_\_\_\_\_

Enclosing \$ \_\_\_\_\_ Ed Fund \$ \_\_\_\_\_ Total \$ \_\_\_\_\_ Send to:

The League of Women Voters of Illinois • 332 S. Michigan Avenue • Suite #525 • Chicago, IL 60604

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