

EXPENDITURE AND COMMUNICATION REPORT FOR LOBBY ACTIVITIES

The Illinois Lobby Registration Act requires that LWVIL registers as a lobbying organization and that we comply with the following mandates:

1. Report all expenditures made on behalf of any Illinois elected or appointed official and/or any governmental agency employees.
2. Report all communication on behalf of the League to any Illinois elected official or agency.
3. File reports immediately - WITHIN 2 DAYS OF THE CONTACT

ANY League members who lobby on behalf of the League need to notify the LWVIL of the following activities within (2) days of lobbying:

- Any expenditure made on behalf of the person you are lobbying for the League. (Example: a cup of coffee, meal, tickets to an event, etc.)
- Any time you communicate with any elected official on behalf of the League to influence any executive, legislative, or administrative action, including support of or opposition to a legislative proposal other than responding to a LWVIL Time for Action (TFA).

These rules apply to local Leagues as well as to individuals when lobbying on behalf of League ONLY. As individual citizens, members may speak with state officials about an issues or a proposed bill with no reporting requirement.

When reporting a lobbying activity, please send the following information to issues@lwwil.org:

Expenditure Date:

Expenditure Amount:

Expenditure Category (cup of coffee, meal, travel, entertainment)

Name of the Official and the Agency:

Local League Information:

- League:
- Name of League Member:
- Address:
- City, State and ZIP Code:
- Phone Number:
- Provide a brief description of the Executive, Legislative and /or Administrative action involved (i.e. in support of or against a bill and/or advocating for a League position).